# Guidelines for understanding and processing of online applications received under Uttar Pradesh Ground Water (Management and Regulation) Act, 2019

#### A. APPLICATIONS RECEIVED FOR REGISTRATION:

Category	<b>Notified Areas</b>	Non-notified Areas
Existing Users	User shall submit Form 1B	User shall submit Form 1B
having Valid NoC		
Existing Users	1. User shall first apply for renewal of NoC by filling 8B.	
having Expired NoC	2. After receiving such pr	roper applications, District
issued by CGWA,	Councils shall forward	the case to Directorate,
but had already	Ground Water Departme	nt, 9 <sup>th</sup> Floor, Indira Bhawan,
applied for	Lucknow for validation o	f application with CGWA.
renewal to CGWA.	3. Directorate, Ground Wa	ter Department shall revert
Disposal of	the case to concerned Di	strict Council after verifying
application is	the case with CGWA.	+
pending with	4. After receiving the case	e with recommendation of
CGWA	j	ter Department, application
		cted by concerned District
	Council.	*,
		ve, user shall then apply for
	Registration by filling For	
Existing Users	Applications are liable to	
having Expired NoC	be rejected.	filling Form 8 A to get
issued by CGWA,		fresh NoC.
but have not		2. After getting NoC as
applied for		above, user shall then
renewal.		apply for Registration
		by filling Form 1A.
New User	Not allowed	1. User shall apply by
		filling Form 8 A to get
		fresh NoC.
		2. After getting NoC as
		above, user shall then
		apply for Registration
		by filling Form 1A.

## B. APPLICATIONS RECEIVED FOR ISSUANCE OF NO OBJECTION CERTIFICATE:

Category	Notified Areas	Non-notified Areas
New Users.	Not allowed	User shall apply through Form 8
		Α
Existing Users, having	User shall apply	through Form 8 B for renewal of
Valid NoC issued by	NoC.	
CGWA. User seeks		
renewal.		
Existing Users,	Not allowed	User shall apply by filling Form 8
neither having NoC		A to get fresh NoC.
not applied earlier to		,
CGWA.		
Existing Users, not		oly for renewal of NoC by filling 8B.
having NoC issued by		ing such proper applications,
CGWA, but had	Language and	ncils shall forward the case to
already applied to		Ground Water Department, 9 <sup>th</sup>
CGWA. Disposal of		Shawan, Lucknow for validation of
application is pending	application w	
with CGWA.		Ground Water Department shall
		se to concerned District Council
		g the case with CGWA.
		g the case with recommendation
		te, Ground Water Department, shall be Approved/Rejected by
		strict Council.
Existing Users having		oly for renewal of NoC by filling 8B.
Expired NoC issued by		ing such proper applications,
CGWA, but had		ncils shall forward the case to
already applied for		Ground Water Department, 9 <sup>th</sup>
renewal to CGWA.	energy some	Bhawan, Lucknow for validation of
Disposal of	application w	
application is pending		Ground Water Department shall
with CGWA		ise to concerned District Council
	after verifying	g the case with CGWA.
	1000	ng the case with recommendation
	of Directora	te, Ground Water Department,
	application	shall be Approved/Rejected by
	concerned Di	strict Council.

Existing Users having	Applications	1. User shall apply by filling
Expired NoC issued by	are liable to be	Form 8 A to get fresh NoC.
CGWA, but have not	rejected.	2. After getting NoC as above,
applied for renewal.		user shall then apply for
		Registration by filling Form
		1A.
New User	Not allowed	1. User shall apply by filling
		Form 8 A to get fresh NoC.
		2. After getting NoC as above,
		user shall then apply for
		Registration by filling Form
		1A.

## **Checklist for Form 1A:**

Docur	nents:	
1	Separate application form should be used for registration of each	
	individual well.	
2	The application form should be complete in all respect before	
	submission. Incomplete applications are liable for rejection. Any	
	correction /alteration shall be duly authenticated.	
3	In case any of the particulars/information is found to be incorrect	
	at any stage of verification, the application is liable for rejection.	
4	In case any of the particulars/information furnished is found to be	
	incorrect at any stage even after issue of the registration, the	
	registration is liable for cancellation.	
5	Documents along with the application:	
	(a) Document showing proof of ownership of land;	
	(b) Photocopy of Aadhaar card / voter ID / ration card / any other	
	proof of identification.	
	(c) Map showing location of the existing well, the command area	
	and the existing well which has been referred to in item no.2(a),	
	2(b) and 2(c).	
	(d) Affidavit on non-judicial stamp paper of Rs.10 for extension of	
	rain water harvesting structure/ measure within a period of	
	one year in case the annual recharge by the existing rain water	
	harvesting structure/measure is less than required recharge	
	(item no. 7(i)).	
	(e) Affidavit on non-judicial stamp paper of Rs.10 for installation	
	of appropriate rain water harvesting structure/ measure	
	within a period of one year in case such structure or measure	
	has not been installed within the premises at the time of	
	application (item no. 7(ii)).	
Field I	nspection: District Council may conduct physical verification by	
	task force.	
1	Confirmation of diameter of bore	
2	Confirmation of pumping device as submitted in Form	
3	Status of RWH as submitted in Form	
4	Status of ETP (for industries), as submitted in form	
5	Status of flow meter	
6	Verification of discharge against submitted in Form	
7	Status of digital water Level Recorder	

## **Checklist for Form 1B:**

<ul> <li>individual well.</li> <li>The application form should be complete in all respect before submission. Incomplete applications are liable for rejection. Any correction /alteration shall be duly authenticated.</li> <li>In case any of the particulars/ information is found to be incorrect at any stage of verification, the application is liable for rejection.</li> <li>In case any of the particulars/ information furnished is found to be incorrect at any stage even after issue of the registration, the registration is liable for cancellation.</li> <li>Documents along with the application: <ul> <li>(a) Document showing proof of ownership of land;</li> <li>(b) Photocopy of Aadhaar card / voter ID / ration card / any other proof of identification.</li> <li>(c) Map showing location of the existing well, the command area and the existing well which has been referred to in item no.2(a), 2(b) and 2(c).</li> <li>(d) Affidavit on non-judicial stamp paper of Rs.10 that compliance of conditions imposed about capacity of RWH to be installed at the</li> </ul> </li> </ul>		
individual well.  The application form should be complete in all respect before submission. Incomplete applications are liable for rejection. Any correction /alteration shall be duly authenticated.  In case any of the particulars/ information is found to be incorrect at any stage of verification, the application is liable for rejection.  In case any of the particulars/ information furnished is found to be incorrect at any stage even after issue of the registration, the registration is liable for cancellation.  Documents along with the application: (a) Document showing proof of ownership of land; (b) Photocopy of Aadhaar card / voter ID / ration card / any other proof of identification. (c) Map showing location of the existing well, the command area and the existing well which has been referred to in item no.2(a), 2(b) and 2(c). (d) Affidavit on non-judicial stamp paper of Rs.10 that compliance of conditions imposed about capacity of RWH to be installed at the time of grant of N.O.C. by Central Ground Water Authority or by Ground Water Department has been made. (item no. 7(e))  Field Inspection: District Council may conduct physical verification by task force.  Confirmation of diameter of bore Confirmation of pumping device as submitted in Form Status of RWH as submitted in Form  Status of IFP (for industries), as submitted in form  Verification of discharge against submitted in Form	Docur	nents:
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	5	Status of flow meter
7 Status of digital water Level Recorder	6	Verification of discharge against submitted in Form
	7	Status of digital water Level Recorder

## **Checklist for Form 8A:**

Docu	ments:
1	Separate application form should be used for NoC of each individual well.
2	The application form should be complete in all respect before
	submission. Incomplete applications are liable for rejection. Any
	correction /alteration shall be duly authenticated.
3	In case any of the particulars/information is found to be incorrect
	at any stage of verification, the application is liable for rejection.
4	In case any of the particulars/information furnished is found to be
	in correct at any stage even after issue of the AUTHORIZATION/
	NO OBJECTION CERTIFICATE FOR SINKING OF NEW WELL, same
	shall be liable for cancellation
5	Documents along with the application:
	(a) Document showing proof of ownership of land;
	(b) Photocopy of Aadhaar card / voter ID / ration card / any other
	proof of identification.
	(c) Map showing location of the existing well, the command area
	and the existing well which has been referred to in item no.2(a),
	2(b) and 2(c).
	(d) Affidavit on non-judicial stamp paper of Rs.10 for extension of
	rain water harvesting structure/ measure within a period of
	one year in case the annual recharge by the existing rain water
	harvesting structure/measure is less than required recharge
	(item no. 7(i)).
	(e) Affidavit on non-judicial stamp paper of Rs.10 for installation
	of appropriate rain water harvesting structure/ measure within a period of one year in case such structure or measure
	has not been installed within the premises at the time of
	application (item no. 7(ii)).
6	Additional Documents to be submitted with the application:
-	I) For Industrial User:
	(a) An affidavit on non-judicial stamp paper of Rs. 10/-
	regarding non availability of water supply from local
	government agencies in cases where ground water
	-
	requirement is up to 10 cubic meter/day.
	(b) Certificate regarding non/ partial availability of fresh water/
	treated waste water supply from the concerned local

- government water supply agency in cases where requirement of ground water is more than 10 cubic meter/day.
- (c) Ground water quality data of bore well/ tube well/ dug well in respect of existing industries from NABL accredited laboratories/Government approved laboratories.
- (d) Proposal for rain water harvesting/ recharge within the premises as per Model Building Bye Laws issued by Ministry of Housing & Urban Affairs.
- (e) Impact Assessment report: All projects extracting/proposing to extract ground water in excess of 100 m3/day in Notified and non-notified areas shall have to mandatorily submit impact assessment report of existing/proposed ground water withdrawal on the ground water regime and also socio-economic impacts report prepared by accredited consultants.

#### II) For Commercial User:

- (a) In cases where dewatering is involved, submission of impact assessment report prepared by a consultant on the ground water situation in the area giving detailed plan of pumping, proposed usage of pumped water and comprehensive impact assessment of the same on the ground water regime. The report should highlight environmental risks and proposed management strategies to overcome any significant environmental issues such as ground water level decline, land subsidence etc.
- (b) An affidavit on non judicial stamp paper of Rs. 10/-regarding non availability of water from any other source in case water is required for construction in safe and semi critical areas.
- (c) Certificate from a government agency regarding non availability of treated sewage water for construction within 10 km radius of the site in notified areas.
- (d) Certificate of non-availability of water from local government water supply agency in respect of all categories of assessments units for commercial use.

(e) Details of water requirement computed as per National Building Code, 2016 (Annexure I), taking into account recycling/reuse of treated water for flushing etc. (in case of completed infrastructure projects for commercial use).

(f) Completion certificate from the concerned agency for infrastructure projects requiring water for commercial use.

Field Inspection: District Council may conduct physical verification by task force.

Status of RWH as submitted in Form

Status of ETP (for industries), as submitted in form

# **Checklist for Form 8B**:

Docur	nent:
1	Separate application form should be used for NoC of each individual well.
2	The application form should be complete in all respect before
	submission. Incomplete applications are liable for rejection. Any
3	correction /alteration shall be duly authenticated.
3	In case any of the particulars/information is found to be incorrect
	at any stage of verification, the application is liable for rejection.
5	In case any of the particulars/information furnished is found to be
	in correct at any stage even after issue of the AUTHORIZATION/
	NO OBJECTION CERTIFICATE FOR SINKING OF NEW WELL, same
	shall be liable for cancellation
6	Documents along with the application:
	a) Document showing proof of ownership of land;
	b) Photocopy of Aadhaar card / voter ID / ration card / any
	other proof of identification.
	c) Map showing location of the existing well, the command
,	area and the existing well which has been referred to in item
	no.2(a), 2(b) and 2(c).
	d) Copy of N.O.C. (item no.3)
	e) Affidavit on non-judicial stamp paper of Rs.10 that
	compliance of conditions imposed about capacity of RWH to be
	installed and compliance of any other conditions imposed at
	the time of grant of N.O.C. have been made (item no. 5)
	f) Affidavit on non-judicial stamp paper of Rs.10 that no
	alteration/ modification of well against the details submitted at
	the time of filling up application for grant of N.O.C. will be done
	(item no.7).
6	Additional Documents to be submitted with the application:
	I) <u>For Industrial User</u> :
	(a) An affidavit on non-judicial stamp paper of Rs. 10/-
	regarding non availability of water supply from local
	government agencies in cases where ground water
	requirement is up to 10 cubic meter/day.
	(b) Certificate regarding non/ partial availability of fresh water/
	treated waste water supply from the concerned local

- government water supply agency in cases where requirement of ground water is more than 10 cubic meter/day.
- (c) Ground water quality data of bore well/ tube well/ dug well in respect of existing industries from NABL accredited laboratories/Government approved laboratories.
- (d) Proposal for rain water harvesting/ recharge within the premises as per Model Building Bye Laws issued by Ministry of Housing & Urban Affairs.
- (e) Impact Assessment report: All projects extracting/ proposing to extract ground water in excess of 100 m3/day in Notified and non-notified areas shall have to mandatorily submit impact assessment report of existing/ proposed ground water withdrawal on the ground water regime and also socioeconomic impacts report prepared by accredited consultants.

#### II) For Commercial User:

- (a) In cases where dewatering is involved, submission of impact assessment report prepared by a consultant on the ground water situation in the area giving detailed plan of pumping, proposed usage of pumped water and comprehensive impact assessment of the same on the ground water regime. The report should highlight environmental risks and proposed management strategies to overcome any significant environmental issues such as ground water level decline, land subsidence etc.
- (b) An affidavit on non-judicial stamp paper of Rs. 10/-regarding non availability of water from any other source in case water is required for construction in safe and semi critical areas.
- (c) Certificate from a government agency regarding non availability of treated sewage water for construction within 10 km radius of the site in notified areas.
- (d) Certificate of non-availability of water from local government water supply agency in respect of all categories of assessments units for commercial use.
- (e) Details of water requirement computed as per National Building Code, 2016 (Annexure I), taking into account recycling/

	reuse of treated water for flushing etc. (in case of completed	
	infrastructure projects for commercial use).	
	(f) Completion certificate from the concerned agency for	
	infrastructure projects requiring water for commercial use.	
Field Inspection: District Council may conduct physical verification by		
task force.		
1	Confirmation of dia of bore	
2	Confirmation of pumping device as submitted in Form	
3	Status of RWH as submitted in Form	
4	Status of ETP (for industries), as submitted in form	
5	Status of flow meter	
6	Verification of discharge against submitted in Form	

Status of digital water Level Recorder

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